Computer Classes for Arabic Language Speakers

Frequently Asked Questions

Q: I received Arabic e-mail form my friend but I don't see what looks like Arabic text but rather a lot of strange Latin characters!!

A: If you cannot read Arabic email or text attachment, please follow the steps below:

<u>**At Library computer**</u>: On the **View** menu in Internet Explorer, point to **Encoding**, and then click on Arabic (windows)
<u>**At home computer:**</u> On the **View** menu in Internet Explorer, point to **Encoding**, and then make sure
Auto-Select has a check mark. If it doesn't, select it.
If you are prompted to download language support components, click **Download**.
If Auto-Select cannot determine the correct language encoding, and you know
what language encoding it should be, you can manually select it.
To select the language encoding for a Web page
On the **View** menu, point to **Encoding**, point to **More**, and then click the appropriate language.
If you are prompted to download language support components, click **Download**.

Q: We are unable to copy and paste using the right click on the mouse.

A: Yes, on the public library PCs, customers cannot use the right click. Please use the **edit option** on the tool bar across the top of the screen.

Q: since we don't have Arabic keyboard at the library, can we type the e-mail in Arabic using yahoo or hotmail without using Arabic keyboard?

A: Yes; to type in Arabic using Arabic characters:
Go to
http://www.neelwafurat.com/index.aspx

لوحه المفاتيح العربية

Click on the   لوحه المفاتيح العربية (top right)
Use the mouse to type in Arabic, then copy and paste the text to your yahoo mail or hotmail.

Q: Students want to learn basic Microsoft word, can we teach them?

A: Yes, Al-Bawaba classes is free internet and computer classes for beginning levels

Q: We cannot download pictures or files onto the C drive.

A: Pictures and files cannot be downloaded onto the public-use library PCs **.** In order to download files from the internet please bring floppy disk, CD-R or CD–RW ([SDCL CD burner instructions](#)) or USB drive.
Also to practice how to download pictures and files with your student, you can save files to the CD Burner Buffer- located on the desktop of the computer.